

CONSTITUTION OF ARMENGINE

PREAMBLE

We, the members of ArmEngine, in order to create an efficient and effective, just and proper association, do adopt and proclaim the following document to be the constitution of ArmEngine.

ARTICLE I - *Name*

The name of the association shall be ArmEngine.

ARTICLE II - *Mission Statement*

- **Vision** - Through communication between Armenian professional engineers and IT professionals, we aim to create an atmosphere where ideas for a successful future are born.
- **Mission** - ArmEngine is created as a networking portal and forum to exchange information and ideas, as well as solving engineering problems.
- **Purpose** - To achieve a bright future, we need to be socially, financially, and professionally successful. We believe a globally connected network of Armenian engineers and IT professionals will have positive effects in Armenia.

ARTICLE III - *General Group Guidelines*

Section 1 - Eligibility

Every voting member of ArmEngine must be Armenian or of Armenian descent and highly educated and experienced in the fields of engineering or IT. Voting members are defined to be those who have been screened and approved by the Moderator Team, and are registered in the ArmEngine mailing list or in the ArmEngine website forum. Any others may join the group as “friends”, but will not be eligible to vote or join the Moderator group.

Section 2 - Revoking Membership

Any member may have their membership revoked for failure to adhere to the group’s standards of conduct. Any derogatory or disrespectful behavior or intentions will be grounds for automatic temporary suspension of the member. The suspension may be made permanent

after further review by the Moderator Team. Any illegal materials posted to the website or mailing list will be deleted, and the poster warned about their conduct. Recurring violations of the code of conduct will result in a member's suspension.

Section 3 - Records

A roster shall be used to record the names and contact information (i.e. telephone number or email address) of meeting attendees. With respect to privacy, a meeting attendee may keep his or her contact information confidential.

Section 4 - Availability

The Constitution of ArmEngine shall be easily accessible by the public from the ArmEngine website, located at <http://www.armengine.com>.

ARTICLE IV - *Activities and Finances*

Section 1

The fiscal year of the Association shall begin on the first day of January of each year.

Section 2

There are no membership dues required from regular group members. Members of the Moderator Team must contribute annual dues of \$20.

Section 3

Any member may propose to plan an activity. All proposed activities should be approved by a simple majority vote of the Moderator Team.

Section 4

Organizers of an activity are responsible for timely progress reports to the Moderator Team.

Section 5

At least one Moderator must be present at the collection and counting of funds obtained from any fundraising activities. Fundraising activities are defined as any activities approved by the ArmEngine Moderator Team and where funds are being collected from at least some of those attending or participating in the activity.

ARTICLE V - *General Meetings*

Section 1

A minimum of 2 general meetings of this association shall occur per year.

Section 2

General meetings must have quorum in order to vote or make any decisions regarding the group. Quorum is achieved when the meeting is announced on the web site and mailing list at least two weeks in advance and at least half of the moderator team is present.

Section 3

Although an agenda for the general meeting may be suggested in advance, those present when the meeting begins shall be the ones who approve it.

ARTICLE VI - *Moderator Team*

Section 1

The Moderator Team is the executive body of ArmEngine.

Section 2

Any ArmEngine member can join or resign from the Moderator Team one time at will after providing a brief explanation of their intentions to the Moderator Team. If a moderator resigns from the Moderator Team, rejoining the team will require the approval of the majority of the Moderator Team.

Section 3

There is no limit to the number of members that can join the Moderator Team.

Section 4

Duties/responsibilities of Moderator Team members are voluntarily assigned with respect to availability of the position. A moderator may reject the duties assigned to him or her. All moderators should have clearly defined duties and responsibilities.

Section 5

Any member of the Moderator Team can be removed from the Moderator Team if at least two-thirds of the team votes in favor of the removal.

Section 6

The Moderator team shall elect a Moderator Team speaker by majority vote. The speaker is not the chair of ArmEngine or the Moderator Team. The speaker is responsible for communicating the decisions and opinions of the majority of the Moderator Team. The speaker does not have any authorities to alter the views of the Moderator Team when communicating them to the outside world. The term limit for the speaker is six months. The speaker can serve any number of terms over the life of the organization, but at most only two consecutive terms.

Section 7

The duties and responsibilities of the moderators will be decided by the Moderator Team and documented in a place accessible to all group members.

Section 8

The Moderator Team shall meet at least six times per year. At least forty percent of any regional Moderator team must participate in a meeting to meet quorum requirements. Moderator Teams can make any decisions with respect to their own regions, however, if a decision affects ArmEngine as a whole, that decision shall be decided by a majority vote of the entire ArmEngine Moderator Team.

Section 9

The minutes of any official Moderator Team meeting should be recorded and made available to all Moderator Team members. This responsibility falls on the moderator who recorded the minutes of the meeting.

Section 10

At the end of each calendar year, a financial statement shall be compiled and made available to the Moderator Team. This financial statement should be prepared by the group's treasurer. Financial information should also be made available by request to any ArmEngine group members.

Section 11

Beyond their chosen or appointed title and duties, Moderator Team members are responsible for assisting other moderators in their duties whenever necessary and possible.

ARTICLE VII - *Business partnerships and Committees*

Section 1

Once the Moderator Team approves a proposed activity, interested members may organize and form a committee dedicated to planning and managing the activity.

Section 2

Any member can join a committee at any time.

Section 3

The members of a committee shall decide the chairperson of each committee.

Section 4

The chairperson of each committee is responsible for organizing regular meetings of that committee as well as the timely delivery of progress reports to the Moderator Team about any major developments related to the committee's activity.

Section 5

The regional Moderator Teams can dissolve any committee as they see fit by a simple majority vote.

Section 6

The committee shall make suggestions for removing any committee members to the Moderator Team, local or global, overseeing the committee. The Moderator Team responsible will vote to approve the removal.

Section 7

ArmEngine may not claim any authority, control, or ownership over the business partnerships created by the members of ArmEngine.

ARTICLE VIII - *Amendments*

Amendments to this constitution shall be met with approval of two-thirds of the Moderator Team, and according to constitutional procedure.